

## **Installation Process for Meter Collar device AEP Texas**

- 1. The Meter Collar Device should only be installed by a licensed electrician or electrical contractor.**
2. The service/meter base shall be verified by the electrician or electrical contractor to ensure the conditions are acceptable to accept the meter collar device. The service equipment shall be limited and/or restricted to single phase/single gang meter socket enclosures.
3. Please contact AEP Texas Customer Solutions Center @ 1-877-373-4858 to ask for Temporary Disconnect/Reconnect order to get the process going. Please have your customer information ready and the type of work being performed at the premise.
4. The electrician or electrical contractor is responsible for coordinating the service disconnect, meter removal, and service reconnection with AEP Texas personnel and to schedule an inspection with the Electrical Inspector( if needed) at the same time as the work is being done to verify the installation and the safety of the electrical system prior to the service being re-energized.
5. When the installation passes the electrical inspection, AEP Texas will re-energize the electrical service and install utility seals to the socket and meter rings.
6. Upon completion of the Meter Collar device and reconnection of electric power, AEP Texas recommends the customer follow all guidelines, restrictions and general operating procedures set forth by the manufacturer.
7. AEP Texas is not responsible for any damages to your equipment caused by the meter collar device or generator

Any further questions on meter collar devices please call Ernest Godoy at 361-290-6216.